

Appendix G:
AREA DELEGATE NOMINATION FORM

Name of the Group:

Address:

To,
The Election Officer.

We are pleased to inform you that during our recent Business Meeting held on _____, (date) we had decided by Group Conscience to nominate the AA Member mentioned below, for the post of Delegate, representation of _____ (Area name) in the General Service Office.

Name of the Candidate:

Signature:

Name & Signature
Group Secretary

Name & Signature
Treasurer

Name & Signature
IGR / GSR

**Area Delegate
Qualifications:**

- a) Considerable years of active participation in local and area affairs.
- b) Availability of time for Area committee activities and for Conference meeting in November including all the efforts needed before and after the Conference.
- c) Three years and above of continuous sobriety.
- d) Thorough understanding with the Twelve Traditions, the Twelve Concepts and other A.A. literature that may be required and applied to local and area affairs.
- e) The ability to be open-minded, to sit down with A.A.s in the area and with other delegates to discuss and act on matters vital to A.A.

Term: He/ She will serve one term of 3 years*

“A delegate shall have only one – Non extendable three (3) successive

conferences once in a lifetime from the date of admission to the conference unless he/she becomes Trustee” – Conference Report, Nov 2006.

Functions & Responsibilities

Though the high point is the Conference meeting, the delegate’s job goes on year-round and involves all aspects of the Conference structure. The delegate should:

- a) Attend the annual Conference meeting fully prepared. Immediately upon election, every delegate is put on the G.S.O.(I) mailing list to receive Conference materials.
- b) Submit a report communicating the actions of the conference to area committee members and encourage them to pass on this information, to their respective districts and groups.
- c) Attend all area and regional service meetings and assemblies applicable to his/her respective area. From these meetings, delegates come to better understand their own areas and can make suggestions for the Conference agenda. Here, too, they come in contact with A.A. members who might not be reached otherwise.
- d) Provide assistance in solving local issues involving the A.A. Traditions.
- e) Keep the groups and individuals informed about the A.A. 12 step Magazine and Conference-approved literature.
- f) Coordinate with G.S.O.(I) in obtaining information and making sure that up-to-date information reaches G.S.O.(I) in time to meet the deadline for each issue of the A.A. directory and helping carry out the triennial membership surveys.
- g) Visit new groups in the district area whenever possible.
- h) Work closely with Area committee/Intergroup members throughout the year. The delegate should be an effective channel of communication from all the groups through the respective GSR’s/DCM’s/IGR’s to the General Service Conference related information/decisions.
- i) Assume added responsibility if the Area Chairman and P.I. Chairman are unable to serve (Or) if the managing committee (office bearers of

area committee) not functioning effectively, the delegate may take an active role in remedying the situation or may act upon the Group conscience of the “Governing Body” (DCM’s) in case they decided to dissolve the Managing Committee.

- j) In case of dissolution of Managing Committee is made, the delegate will call for fresh elections within a fortnight and ensure new trusted servants of the managing committee starts to function.

Upon rotation the delegate shall work with newly elected delegates to pass along a basic knowledge of Conference proceedings and issues.